

## Essex Woodcarvers (EW) Constitution.

1. AIMS. Essex Woodcarvers aims to provide opportunities for all who are interested to meet, practice, share experiences and promote the art and craft of woodcarving in all its aspects.
2. GENERAL. To achieve these aims EW will raise monies via membership fees/donations etc, open a bank account(s), take out appropriate insurance, secure the use of premises, organise meetings and events and work with other carving(craft) groups where appropriate.
3. ADMINISTRATION. EW will be administered by a committee of the officers at the Annual General Meeting (AGM). The committee members shall be The Chairperson, The Treasurer, The Events Officer, Membership Secretary, and The Publicity Officer(s). The committee may appoint other members of EW to fill a vacancy or be co-opted to help in a specific manner. Duties of the officers are those reflected in the titles. Details can be provided elsewhere on application to any committee member.
4. FINANCE. A bank account(s) opened/established for Essex Woodcarvers shall be in the name of Essex Woodcarvers. Cheques shall be signed by the Treasurer and one other nominated official (member). BACs payments can be made on production of a receipt (scanned documents accepted).
5. MEMBERSHIP. Membership of Essex Woodcarvers is by invitation and is open to all persons interested in helping EW to achieve its aims, willing to abide by the rules of EW and to pay the (annual) subscription. Junior members (under 16) are welcome BUT must be always in the company of a responsible adult or guardian (special conditions apply to junior members regarding voting and membership fees). It is expected that all members will behave and operate in a considerate, manner with respect to others (members and or visitors) at all times. Membership could be terminated, for good reason, by the committee.
6. AGM. Annual General Meeting (AGM). This will be scheduled for the month of September whenever possible. Members will receive at least fourteen days notification of the due date and shall be entitled to attend and (over 16 years of age) vote. The business of the AGM shall be to receive reports from the committee officers, elect or re-elect officers as appropriate, set the annual subscription and consider any other pertinent matter(s).
7. EGM. Extraordinary General Meeting (EGM) may be called as required. Appropriate notice shall be given to all members.
8. ALTERATIONS. Alterations to the Constitution must be agreed by at least two thirds of those members in attendance and voting at any General Meeting.
9. DISSOLUTION. Essex Woodcarvers may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting. In the event of winding up any assets remaining after all debts have been paid shall be equally shared by the remaining members with a minimum of one full year's membership of EW.

I have read and understand the above constitution and agree to be bound by it.

Print Name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_